**BRIDLESPUR HOMEOWNERS’ ASSOCIATION BOARD of DIRECTORS MEETING**

Meeting Date: Tuesday, January 10, 2023 Location: \_Red Bridge Library, Community Room\_\_\_\_

Start Time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ End Time:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Call to Order by:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Roll Call:** DaVonchio Oliver, President Present Absent

 Jon Goodwin, Vice President Present Absent

 Marsha McBratney, Secretary Present Absent

 Katie Mahoney, Director of Events/Social Media Present Absent

 John Rudis, Director of Neighborhood Upkeep Present Absent

 Marian McKnight, Resource/Historian Present Absent

 Present

 Present

**Approval of** December 5, 2022 Meeting Minutes (after edits made)

**Approval of** December 30, 2022 Special Meeting Minutes

**Officer Reports:**

President

Vice President

Secretary

Treasurer

**Director Reports:**

Events/Social Media

 Neighborhood Upkeep

Resource/Historian

**Agenda Items:**

1. Guests: Elliot and Kenneth Olson, website help as volunteers time (as board assistants, no vote) and under which Director?
2. Approve future meeting dates – possibly 3rd Tuesday each month due to DaVonchio schedule conflict. Marsha will check with library on possible new meeting dates. FYI: Cost for library room rental is $10 for board meetings. And should we consider Colonial Presbyterian Church our best meeting back-up if the library is not available? Marsha can check with the church on this option and if any cost since they did not charge us for our Special Board Meeting on December 30, 2022.
3. Vote to confirm consolidation of positions so we have 9 Directors, each with a vote, and 6 positions, as follows: Events/Social Media, formerly Events, Community Interaction, Media Content/Website

Secretary role assumes tasks of Neighborhood Communication

1. Review of 5 board positions already appointed and confirmed via vote on December 5, 2022:

President: Davonchio Oliver Vice President: Jon Goodwin Secretary: Marsha McBratney Events: Katie Mahoney Upkeep: John Rudis

Leaving 4 positions to be filled/approved and voted on: *Treasurer, Upkeep Lead Director, Upkeep Director, Resource/Historical Information (need to create job description for this last role)*

1. After vote to approve Treasurer, schedule meeting to change information at U.S. Bank
2. Review of Job Descriptions, followed by motion and vote to approve
3. DaVonchio & Jon Goodwin update on getting HOA materials & ALL information from Wanda Shipman
4. How to handle dues payments going to Wanda Shipman’s house after she resigned
5. Vote to open a PO Box using Martin City Post Office (10 E. 135 St, 64145 (816) 943-8539

Experience is that we can request all mail with Bridlespur name on it to be forwarded to the PO Box (it is not address specific but name specific). (see handouts)

1. Vote to set up Google Voice – workspace for business – this phone number will be updated on all platforms (see handout).
2. Vote to forward from the current email address to a new email address that we can create through Google Gmail process, so that no emails go to Wanda.
3. Vote to give each board member/director an email address such as *Secretary@BridlespurHOA* and that email will transfer, with new password, each time the board/director position changes. We can do this through Google Gmail.
4. Vote to see if we need/want to set up a UPS or FedEx account for printing items for HOA. Seek Marsha’s opinion on how she wants to handle personal costs incurrent as Secretary.
5. Vote to hold dumpster events twice a year (Spring and Fall?) and have one of the Upkeep Directors manage the dumpster location and then dates and time with the city.
6. Discuss access to the Gmail account for the Secretary to inherit newsletter and communication. HOA computer hopefully in our possession soon.

**Old Business:**

**New Business:**

**PROBABLE FEBRUARY AGENDA ITEMS:**

1. Create binders for all board members to include bylaws, Declaration Document, job descriptions, needed resource information such as city contacts, south KC contacts, etc.
2. Discuss option to include HOA dues in our Jackson County tax bill. We would need 33% of homeowners to consent to this and should begin serious movement in Spring/Summer of 2023. Recommend this project fall under the Vice President who can report findings and information to the Board.
3. Sidewalk initiative
4. Walnut Drive resurfacing update
5. Airbnb rentals - problems, our goals and what we are doing to resolve any needed concerns
6. Form a committee to update bylaws and Association’s Declaration Document per advice from HOA attorney who will assist with this project *(on-going first quarter priority task)*

**Review and Update of Action Items from December 30 meeting (do it on Dec 30 meeting minutes)**

**Assigned at January 10 meeting:**

 **Action Items for today, going forward Owner(s) Due Date Status**

**Next Meeting Date: Time:**

**Location:**

**Motion to Adjourn:**